

Minutes of the Meeting of the Board of Education, Unified School District No. 466,

704 S. College Street, Scott City, Kansas, Monday, July 8, 2024

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The Board of Education of Unified School District No. 466 met in regular session on Monday, July 8, 2024, at 7:00 p.m. in the Administration Building Board Room, 704 S. College, Scott City, KS, with the following members present:

Elizabeth Cox, Julia Cheney, Yanet Contreras, Debbie Drohman, Mindi Edwards, Scott Noll, and Andy Trout.

Others present were Jamie Rumford, Superintendent; David Dirks, Courtney McEachern, and Suzanne Hess, Board Clerk.

President Andy Trout called the meeting to order at 7:00 p.m. with the Pledge of Allegiance. President Trout recognized Superintendent Jamie Rumford for 10 years with the school district.

#### **Motion to Adopt the Agenda**

Elizabeth Cox made a motion to adopt the agenda amended adding lower elementary purchase to Board Matters. Scott Noll seconded the motion and it passed unanimously.

#### **Comments from the Public**

No comments from the public.

#### **Board Representative Reports**

Julie Cheney reported Northwest Tech is going through restructuring with designated department heads. September 10, 2024 there will be a community kickoff for the affiliation agreement with the Oscar Mayer mobile.

Andy Trout shared High Plains Educational Cooperative budget obligations of 2024-25 will remain the same as 2023-24 or similar.

#### **Administrative Reports**

Superintendent Rumford discussed the following with the Board:

- The surplus furniture will be listed for free. The district expects to surplus elementary desks in August after new furniture arrives.
- The chronic absentee report shows an increase and the district has a plan to address this.
- Back to school planning is in process with all staff meetings, building meetings and a barbeque.
- Mr. Rumford will attend the KS Executive Development for Superintendents seminar.
- The curriculum director's report was reviewed.

#### **Organization of the Board of Education**

**A. Election of the President**

Scott Noll made a motion to nominate Andy Trout as Board President. Julia Cheney seconded the motion and it passed 7-0.

**B. Election of the Vice President**

Scott Noll made a motion to nominate Julia Cheney as Board Vice President. Yanet Contreras seconded the motion and it passed 7-0.

**C. Designation of USD #466 representative, first alternate, and second alternate, to the High Plains Educational Cooperative Board of Directors**

Scott Noll made a motion for Debbie Drohman as representative, Andy Trout as first alternate, and Scott Noll as second alternate. Elizabeth Cox seconded the motion and it passed 7-0.

**D. Designation of USD #466 representative to Northwest Tech Board of Directors**

Debbie Drohman made a motion to nominate Julia Cheney as representative to NWT. Mindi Edwards seconded the motion and it passed 7-0.

**E. Designation of USD #466 representative to the KASB Governmental Relations Network**

Scott Noll made a motion for Elizabeth Cox as representative to KASB. Debbie Drohman seconded the motion and it passed 5-0.

**Treasurer’s Report, Bills Payable and Bond Financials**

Mr. Rumford review the 2023-24 Year End Report. The district office is finalizing the closing of the budget and reviewing with the auditor. The approval for 2023 – 2024 year end report will be postponed to a special meeting later this week.

Yanet Contreras made a motion to pay the bills as presented check numbers 71808 – 71925, Wire Transfers 70237 - 70248 in the amount of \$1,534,021.62. Elizabeth Cox seconded and the motion passed unanimously.

**Consent Agenda**

Scott Noll made a motion to approve the Consent Agenda pulling P. Authorize the state adopted rate of mileage for employee use of a personal vehicle. Debbie Drohman seconded the motion and it passed unanimously.

Consent Agenda Items approved were:

- A. Approval of Previous Minutes June 10, 2024 & July 3, 2024**
- B. Designate Suzanne Hess as Board Clerk & Health Insurance Group Leader**
- C. Designate Courtney McEachern as District Treasurer**
- D. Designate Principals as Attendance & Truancy Officers for attendance centers**

- E. Designate Suzanne Hess as USD #466 KPERS Representative and Courtney McEachern as additional signer**
- F. Designate Firm of Laura L. Lewis, Attorney, as board attorney**
- G. Authorize disbursement, to the recreation commission, upon receipt of tax monies collected, for the Joint City/School District Recreation Commission**
- H. Resolution to declare a 1,116 hour school year with the Kansas State Board of Education**
- I. Annual Waiver of Requirements for Generally Accepted Accounting Principles**
- J. Authorization of a Blanket Fidelity Bond for District Treasurer, Board Clerk and Superintendent for \$100,000.00 each**
- K. Establish Petty Cash Limits for administration and attendance center offices:
  - i. Administrative Center/Board Office-\$500**
  - ii. High School: General \$750; Gate \$1,500; Officials \$1,500**
  - iii. Middle School: General \$1,500**
  - iv. Elementary School: General \$100****
- L. Establish Credit Card Limits for Administrators/Directors.
  - i. SCES \$5,000;**
  - ii. SCMS \$5,000;**
  - iii. SCHS \$10,000 and \$10,000;**
  - iv. Tech \$5,000;**
  - v. BOE \$5,000, \$5,000, \$5,000;**
  - vi. Maintenance \$5,000;**
  - vii. Transportation \$5,000, \$5,000, \$5,000, \$5,000, \$5,000**  
**Total \$80,000.****
- M. Adopt early payment request policy in accordance with State Statute**
- N. Authorize disposal of records in storage as per State Statute**
- O. Adopt resolutions to authorize building administrators to account for gate receipts as authorized by State Statute**
- ~~P. Authorize the state adopted rate of mileage for employee use of a personal vehicle (currently 65.5 cents)~~**
- Q. Designate the superintendent of schools as compliance officer for federal Anti-discrimination laws including Title VI, Title VII, Title IX, and Section 504 (ADA)**
- R. Authorize reimbursement to coaches and activity sponsors, upon return, for approved expenses related to school-sponsored activities**
- S. Appoint the superintendent as USD #466 accreditation contact**
- T. Appoint the superintendent as the Freedom of Information Officer and the board clerk as the records custodian for all requests**
- U. Authorize USD #466 participation in the Medicaid School District Administrative Claiming Program**
- V. Designate Scott City, Kansas, banks as depositories for 2024-25**
- W. Rescind the district policy statements and actions and re-adopt the current policies**



- X. Designate Stephanie Frohlich as the Homeless Liaison for the Food Service Program
- Y. Adopt Resolution to Appoint KBS, Kansas Board Solutions, Inc. to administer the IRS Section 125 Cafeteria Fringe Benefit Plan for USD 466
- Z. Appoint Kathy Eaton as Food Service Representative, Carol Latham as Confirming Official for the Food Service Program
- AA. Appoint Superintendent as Hearing Officer for Free/Reduced Meal Application Appeals
- BB. Appointment of Deputy Board Clerk, Taylor Scheuerman
- CC. Designate Make-Up Snow Days for 2024-25 as April 28, 2025 and May 23, 2025
- DD. Approve SWPRSC Membership and Contracted Services
- EE. Approve the Home Rule Resolution
- FF. Approve Superintendent's Spending Authority to \$20,000
- GG. Approve E-Rate CIPA Compliance Regulations
- HH. Approve Letter of Understanding between GCCC and Outreach Sites for 2024-25 Academic Year
- II. Authorize approval of gifts from Booster Club, Scott Community Foundation and Local Businesses for the 2024-25 School Year.
- JJ. Approve Student Fees pursuant to State Statute
- KK. Appoint the Scott County Record as the official school newspaper
- LL. Adams Brown Engagement for District Financial Auditor
- MM. Rigler Consulting Contract for CTE

#### **Consideration of Items Pulled from the Consent Agenda**

Elizabeth Cox made a motion to approve the Pulled Item from Consent Agenda. Yanet Contreras seconded the motion and it passed unanimously.

- A. Authorize the state adopted rate of mileage for employee use of a personal vehicle (currently 67 cents)

#### **Board Matters**

- A. Board Policy Update

Yanet Contreras made a motion to approve the board policy as presented. Elizabeth Cox seconded the motion and it passed unanimously.

- B. Technology Purchases Approval

Debbie Drohman made a motion to approve the technology purchase of option A with 4 year warranty for \$49,543.20. Mindi Edwards seconded the motion and it passed unanimously.

- C. Health Curriculum Resource Approval

Yanet Contreras made a motion to approve the health curriculum resource. Scott Noll seconded the motion and it passed unanimously.

D. Classified Handbook Approval  
Scott Noll made a motion to approve the classified handbook as presented. Elizabeth Cox seconded the motion and it passed unanimously.

E. Substitute Handbook Approval  
Debbie Drohman made a motion to approve the technology purchase of option A with 4 year warranty for \$49,543.20. Mindi Edwards seconded the motion and it passed unanimously.

F. Board Governance Handbook Approval  
Yanet Contreras made a motion to approve the board governance handbook. Mindi Edwards seconded the motion and it passed unanimously.

G. Strategic Plan Approval  
Scott Noll made a motion to approve the strategic plan as presented. Debbie Drohman seconded the motion and it passed unanimously.

H. Building Needs Assessment Approval  
Elizabeth Cox made a motion to approve the building needs assessment as presented. Debbie Drohman seconded the motion and it passed unanimously.

I. State Assessment Review Approval  
Yanet Contreras made a motion to approve the state assessment review. Mindi Edwards seconded the motion and it passed unanimously.

J. Intent to Accept Attachment of U.S.D. 468-Healy in 2025-26 School Year Approval  
Scott Noll made a motion to approve the intent to accept attachment of U.S.D. 468-Healy in 2025-26 school year without taking responsibility for any buildings U.S.D. 468-Healy owns. Yanet Contreras seconded the motion and it passed unanimously.

K. Clubs for 2024-25 Approval  
Scott Noll made a motion to approve the clubs for 2024-25 as presented. Yanet Contreras seconded the motion and it passed unanimously.

*Courtney McEachern and David Dirks left at 8:40 p.m.*

**EXECUTIVE SESSION – Non-Elected Personnel**

Yanet Contreras made a motion that the Board go into executive session to discuss matters relating to non-elected personnel, pursuant to the non-elected personnel exception under KOMA for twenty-five (25) minutes after a 10 minute break beginning at 8:45 p.m. with the open meeting to resume in the board meeting room at 9:20 p.m. Superintendent Rumford was included in the session. Debbie Drohman seconded the motion and it carried unanimously.

The meeting resumed in open session at 9:20 p.m.

**Approve Resignations and Hires**

Yanet Contreras made a motion to approve the resignations/hires as listed below and amended to add the 2024-25 classified staff listing. Elizabeth Cox seconded the motion and it passed 7-0.

**Hires:** Zachery Parks – Maintenance  
Mark Graffia – Food Service

**Resignations:** Amber Latta – SCHS Asst Girls’ Basketball

**EXECUTIVE SESSION – Negotiations**

Yanet Contreras made a motion that the Board go into executive session to discuss matters relating to employer-employee negotiations, pursuant to the employer-employee exception under KOMA for fifteen (15) minutes with the open meeting to resume in the board meeting room at 9:35 p.m. Superintendent Rumford was included in the session. Scott Noll seconded the motion and it carried unanimously.

The meeting resumed in open session at 9:35 p.m.

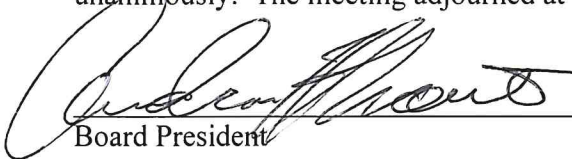
L. 2024-25 Negotiated Agreement Approval  
Scott Noll made a motion to approve the 2024-25 negotiated agreement as presented. Debbie Drohman seconded the motion and it passed unanimously.

**Open Discussion by Board**

Discussion was held on the status of geothermal wells being drilled, turf pump worked with the recent 2 ½” rain, Mammoth cleaned the turf, parking on east and south side of competition gym, and the lighting.

**Adjournment**

Yanet Contreras made a motion to adjourn. Mindi Edwards seconded the motion and it carried unanimously. The meeting adjourned at 9:51 p.m.

  
Board President

  
Board Clerk